

MINUTES OF THE SPECIAL MEETING OF THE TOWN BOARD OF THE TOWN OF THURMAN, NY HELD DECEMBER 21, 2017 AT THE TOWN HALL, 311 ATHOL ROAD, ATHOL, NEW YORK, COMMENCING AT 6:30P.M....

PRESENT: Mrs. Joan Harris, Councilwoman

Mr. Michael Eddy, Councilman

Mrs. Cynthia Hyde, Supervisor

ABSENT: Mrs. Kathy Templeton, Councilwoman

RECORDING SECRETARY: Susan E. Staples

The meeting was called to order by **Cynthia Hyde, Supervisor**

PLEDGE OF ALLEGIANCE TO THE FLAG:

ROLL CALL:

NEW BUSINESS: Supervisor Hyde noted that we had the furnaces in both the Highway Dept. and the Town Hall were serviced. It had been several years since the furnaces had been serviced last.

It was also noted that the town needs to start a Food Pantry Committee. The town should not be responsible for money donated to the food pantry. There have been donations that have gone into the account and have not been spent since 2008. There needs to be a committee formed, and they will have to appoint a treasurer to oversee the money for the account. It was asked that people who may be interested in doing this to think about it, and that we need to do this in the New Year.

The Supervisor wanted to make the Board aware that there was correspondence that the town received prior to 2017. There were two letters sent by the IRS which were ignored by the town. The town received a letter this year pertaining to tax period December 31, 2014. The town is being fined \$47,005.81 due to discrepancies in W-2 reporting. In 2015 when the W-2's were submitted one was missing from what was sent to the IRS. After receiving the letter this year the

supervisor and bookkeeper started to look into the matter and realized that the W-2's and W-3's did not match up. The difference in the amount was exactly the same as a board member's pay for that year. So they did more research, and found out that Mr. Eddy's W-2 was taken out of the mix. To have had it taken out was done deliberately. His W-2 was not given to the IRS which caused an imbalance. When Mr. Eddy did not receive a W-2 Mrs. Eddy came into Town Hall in February, and asked the bookkeeper (Sally Feihel) about the W-2 form. The bookkeeper told Mrs. Eddy that they did not have Mr. Eddy's address (even though 4 paychecks had been mailed to him), and she made another W-2 for Mrs. Eddy. This resulted in two batches of W-2's one with Mr. Eddy's W-2, and one without it. Debra Runyon has gone to the IRS and spoken with them about this matter, and she and the Supervisor have also spoken to the Comptroller's office about this matter. They are hopeful that this fine could possibly be reduced. It was noted that this is a heavy fine that the town is facing for some shenanigans that happed in 2014. It was also noted that this affects what was reported for Social Security and that everyone who worked for the town during that period will have to have this reviewed to see if it affected their reporting for this period. The town is working with the Social Security Administration on this also.

RESOLUTIONS:

Resolution # 188

On a motion introduced by **Councilman Eddy** and seconded by **Councilwoman Harris**

RESOLUTION TO SET DATE FOR ORGANIZATIONAL MEETING

The town board of The Town of Thurman sets the date for the 2018 Organizational Meeting and swearing in ceremony for Thursday January 04, 2018 at 5:00 pm at the Thurman Town Hall.

Motion Carried: Ayes~3 Hyde, Eddy, Harris, Nays~0

Resolution # 189

On a motion introduced by **Councilwoman Harris** and seconded by **Councilman Eddy**

RESOLUTION TO ENTER INTO AN INTERMUNICIPAL AGREEMENT

The town board of the Town of Thurman approves entering into an Intermunicipal Agreement between the Town of Thurman and the Town of Warrensburg for use of properly trained water department employees to service the recently installed Thurman Water Supply Infrastructure and authorizes the supervisor to sign the necessary documents.

Motion Carried: Ayes~3 Hyde, Eddy, Harris, Nays~0

Resolution # 190

On a motion introduced by **Councilwoman Harris** and seconded by **Councilman Eddy**

RESOLUTION TO DISPERSE JCAP FUNDS

Whereas the Town of Thurman is holding \$6,660.26 in **JUSTICE COURT ASSISTENCE PROGRAM** grant funds belonging to the Thurman Town Court in the Town of Thurman consolidated account general fund and

Whereas the town board approves encumbering those funds in A521 for future use as the court deems necessary for improvements on the areas of the Harris House to be used by the Thurman Town Court now

Therefore be it resolved that the town will disburse these funds up to \$6,660.26 as directed by the town court to cover the costs.

Motion Carried: Ayes~3 Hyde, Eddy, Harris, Nays~0

Resolution # 191

On a motion introduced by **Councilman Eddy** and seconded by **Councilwoman Harris**

RESOLUTION TO REIMBURSE GENERAL AND CAPITAL FUND

The town board of the Town of Thurman authorizes reimbursement to the General Fund and Capital Fund from the Alternative Water Project Fund bank account for Alternative water project expenses paid prior to receiving the BAN. The Town Board authorizes closing of the Alternative Water Project bank account.

Reimburse General Fund A1440.4 ~ \$3,482.50

Reimburse Capital Fund H5190.2 ~ \$5,612.50

Reimburse Capital Fund H8397.4 ~ \$1,117.02

Total Reimbursement \$10,212.02

Motion Carried: Ayes~3 Hyde, Eddy, Harris, Nays~0

Resolution # 192

On a motion introduced by **Councilwoman Harris** and seconded by **Councilman Eddy**

RESOLUTION TO APPROVE BUDGET ADJUSTMENTS

BE IT RESOLVED THAT THE TOWN BOARD OF THE Town of Thurman approves the following General Fund budget adjustments

Decrease

A3820 State aid youth pro - \$503.11

A2610 Fines, Forfeits of Bail - \$1,058.00

A1120 Non- Property Tax - \$22,787.50

A3001 State per capita Aid - \$1,391.25

Increase

A1220.4 Supervisor CE - \$503.11

A1420.4 Attorney CE - \$1,058.00

A1440.4 Engineer CE - \$22,787.50

A4025.4 Laboratory CE - \$1,391.25

Motion Carried: Ayes~3 Hyde, Eddy, Harris, Nays~0

Resolution # 193

On a motion introduced by **Councilwoman Harris** and seconded by **Councilman Eddy**

RESOLUTION TO SEPARATE HIGHWAY FUND FROM CONSOLIDATED FUND

WHEREAS the New York State Comptrollers Office, in particular the examiner of the capital fund audit of period 01/01/2012 thru 06/30/2016 of the Town of Thurman, has recommended that the Highway Fund be separate from the general fund and have its own checking account now

THEREFORE BE IT RESOLVED that the town board of the Town of Thurman approves separating the Thurman Highway Fund from the Thurman Consolidated Fund and authorizes the supervisor to set up a separate checking account for the Thurman Highway Fund.

DISCUSSION: The town will lend money from savings to pay 2017 Highway bills because no CHIPs revenue money was received for 2017. Although \$129,000.00 of CHIPs revenue was in the 2017 Budget, both the Supervisor/Fiscal Officer and Highway Department Superintendant Pat Wood knew it would not be received, as it was not filed for.

Motion Carried: Ayes~3 Hyde, Eddy, Harris, Nays~0

Resolution # 194

On a motion introduced by **Councilwoman Harris** and seconded by **Councilman Eddy**

RESOLUTION TO APPROVE SNOWMOBILE MAINTENANCE AGREEMENT

The town board of the Town of Thurman approves the agreement between Warren County and the Town of Thurman for maintenance of snowmobile trails and authorizes the supervisor to sign the necessary documents.

Motion Carried: Ayes~3 Hyde, Eddy, Harris, Nays~0

Resolution # 195

On a motion introduced by **Councilman Eddy** and seconded by **Councilwoman Harris**

RESOLUTION TO CALL SPECIAL MEETING

The town board of the Town of Thurman calls a special meeting for December 28, 2017 at 5 pm to conduct any business that may come before the board.

Motion Carried: Ayes~3 Hyde, Eddy, Harris, Nays~0

Resolution # 196

On a motion introduced by **Councilwoman Harris** and seconded by **Councilman Eddy**

RESOLUTION TO APPOINT IT SUPPORT

The Town Board of the Town of Thurman appoints Colvin Computer Consulting for IT support on an as needed basis.

Motion Carried: Ayes~3 Hyde, Eddy, Harris, Nays~0

ANNOUNCEMENT: Occupancy tax funding applications are now available through Perky Granger by email or at the Town Hall. Applying by January 15, 2018 would be appreciated. Supervisor Hyde will also post this information on the Town's website. The TSA will also schedule concessions for the Monday Night Concert Series.

ADJOURNMENT: On a motion introduced by **Councilwoman Harris** and seconded by **Councilman Eddy** the meeting was adjourned at 7:03 pm.

December 21, 2017 Special Board Meeting

Attachments

Respectfully Submitted,

Susan E Staples, Town Clerk

December 27, 2017

